



## **Minutes of the Annual General Meeting of UKSG held on Tuesday 9<sup>th</sup> April 2019 at the Telford International Centre**

### **1. Chair's Introduction and Confirmation of Quorum**

The Chair welcomed members and confirmed that the meeting was quorate. He introduced himself (Andrew Barker), together with those on the podium: Helle Lauridsen (Honorary Secretary), Adam Gardner (Treasurer), Joanna Ball (Publications Officer) and Anna Grigson (Education Officer).

### **2. Minutes of the Annual General Meeting of UKSG held on 10 April 2018 at the Scottish Event Campus, Glasgow.**

The minutes of the previous Annual General Meeting of UKSG held at the Scottish Event Campus, Glasgow, were accepted as a true and accurate record of the proceedings.

### **3. Chair's Report**

Andrew Barker referred to the 2018 Annual Review, included in the conference delegate packs, which was derived from the UKSG Annual Report and highlighted significant activity in the past year. He noted that a new website and booking structure were in place. He noted that there had been a staff review and re-structure in late 2018. Alison Whitehorn had left the organisation and Bev Acreman continued as Interim Director. He listed the current staff and a note of their roles, being Ally Souster, Publications Assistant for Insights, Vicky Drew, covering maternity leave for Samira Koelle, Events Assistant, Chris Miller, Accounts, Brian Lewis, Digital Assistant, and Karen Sadler, who had returned to assist with the conference.

### **4. Annual Report of the Officers and Annual Accounts of the Company for the Year Ended 31 December 2018**

Adam Gardner referred to the financial section of the UKSG Annual Report and noted the accounts are available to view on the UKSG website. He noted that following a difficult 2017 a robust control process had been introduced and spending had been pared right back. The focus was for the 2019 conference to come in on budget. Some extraordinary expenses had meant there would be a small deficit for 2018 but the priority moving forward is to keep in surplus.

Adam Gardner then asked for approval of the reports and accounts for the year ended 31 December 2018. This was proposed by Hugh Murphy, University of Maynooth, seconded by Laura Wilkinson, Crossref and carried unanimously.

## 5. Highlights of UKSG Activities in 2018

Andrew noted, with thanks to Dominic Broadhurst, that the Research and Innovation Group was up and running well. A sponsored conference place had been awarded to Amy Stubbing, University of Westminster for the ALA 2019 Conference. The new Innovation Award scheme had been launched and plans for a White Paper had been circulated. Details available on the UKSG website. Things were also progressing with KUDOS. The new website and database had been good achievements which had assisted the early part of this year.

### 5.1 Events

Helle Lauridsen noted that there had been two major events in 2018, being the 41<sup>st</sup> Annual Conference in Glasgow which had been well attended and the One Day Conference which had exceeded expectations and received very good feedback.

### 5.2 Education

Anna Grigson noted that the Group continued to organise one day seminars which had included a Further Education event in 2018 and noted there had been a waiting list for the popular usage statistics event. The Group continues to run a series of webinars and is always seeking to broaden outreach. She noted the education programme is under continuous revision and requested anyone let her know of anything new they would like to see included in the programme. She thanked all volunteers for their assistance.

### 5.3 Publications

Joanna Ball noted the fact that continuous publication had now been in place for one full year and continued to go well. The system had huge benefits and was particularly well received by authors. It had enabled a much more strategic approach. Joanna expressed thanks to all authors and to the editors, Lorraine Estelle and Steve Sharp and to the Publications Assistant, Ally Souster.

## 6. Membership subscription of the Company for 20120

The following membership rates were recommended by Adam Gardner for 2020, being an increase of 1.8%:

| Category  | Current Annual Fee (£) ex VAT | Proposed Annual Fee (£) ex VAT |
|---|-------------------------------|--------------------------------|
| Library: Higher Education / medical / government / national institution / corporate | 105                           | 107                            |
| Library: Further Education  | 51.50                         | 52                             |
| Student (18 or over)  | FREE                          | FREE                           |
| Individual (18 or over)   | 51.50                         | 52                             |
| Publisher / vendor / service provider: sole trader                                  | 51.50                         | 52                             |
| Publisher / vendor / service provider: 2–20 staff                                   | 105                           | 107                            |
| Publisher / vendor / service provider: 21–100 staff                                 | 170                           | 173                            |
| Publisher / vendor / service provider: >100 staff                                   | 232                           | 236                            |

This was proposed by Steve Sharp (Sheffield Hallam), seconded by Anna Franca, King's and carried unanimously.

## **7. Reappointment of the Auditors and Authorisation for Directors to fix the Auditors' Remuneration**

Adam Gardner recommended the reappointment of ReesRussell LLP of Witney as the Group's auditors for the forthcoming year. This was proposed by Ross MacIntyre, seconded by Brett Moodie, University of the West of England and carried unanimously.

## **8. Appointment of the Incoming Honorary Officers for 2018/2019**

One nomination only had been received for each of the three Honorary (Executive) officer posts and the following candidates were therefore elected/returned unopposed:

Chair: Andrew Barker (Liverpool John Moore's University)

Secretary: Helle Lauridsen, Lyngsoe Systems

Treasurer: Adam Gardner, Peter Lang

## **9. Announcement of the Results of the Elections of the Committee Members to fill the vacancies Arising**

Three places on the committee were available for election and the three members elected to the Committee for 2018/2019 were as follows:

Anna Grigson, London School of Economics

Charlie Rapple, KUDOS

Katherine Rose, Imperial College

Continuing their tenure on the committee were:

Yann Amouroux, BioScientifica

Joanna Ball, University of Sussex

Dominic Broadhurst, University of Manchester

Colleen Campbell, Max Planck Society

Lorraine Estelle, Project Counter

Ross MacIntyre, Jisc

Andrew Barker noted that six co-options were available to provide a balance of sector representation and these co-options would be considered and approached by the honorary officers in due course to best balance the composition of the committee.

He thanked all who had stood for election and encouraged them to remain active within UKSG and to stand again at future elections.

## **10. Any Other Business**

Andrew Barker expressed thanks to committee members, volunteers and speakers at all events and to the UKSG staff for their work over the last year.

The meeting was declared closed.