



Minutes of the Annual General Meeting of UKSG held on Wednesday 20th May 2020 online

1. Chair's Introduction and Confirmation of Quorum

The Chair welcomed members and confirmed that the meeting was quorate. He introduced himself (Andrew Barker), and Charlie Rapple (Treasurer).

2. Minutes of the Annual General Meeting of UKSG held on Wednesday 20 May 2020 online

The minutes of the previous Annual General Meeting of UKSG held online in 2020 were accepted as a true and accurate record of the proceedings.

3. Chair's Report

The Chair noted that we had successfully switched to online delivery of our training and events programme and had increased interactions, despite significant challenges.

4. Annual Report of the Officers and Annual Accounts of the Company for the Year Ended 31 December 2019

The Chair noted that thanks were due to those members who donated or rolled over their 2020 conference monies, stating it had made a difference for our cash flow in 2020. He also thanked UKSG staff for their hard work and prudence in managing our finances without the conference income.

The Chair then asked for approval of the reports and accounts for the year ended 31 December 2020. This was proposed by Steve Sharp, Sheffield Hallam, seconded by Annette Linton, Swansea University and carried unanimously.

5. Highlights of UKSG Activities in 2020

The Chair highlighted the work done by the various sub-committees and thanked the sub-committee chairs for their efforts. Thanks were also due to Sarah Pittaway, Webinar Officer for the 2020 webinar programme. In all, over 6,000 people registered for a UKSG event in 2020.

6. Membership subscription of the Company for 2022

The following membership rates were recommended by Charlie Rapple for 2022, being an increase of 1%:

Category	2020 Annual Fee (£) ex VAT	2021 Proposed Annual Fee
Library: Higher Education / medical / government /national institution / corporate	107	108
Library: Further Education	52	53
Student (18 or over)	FREE	FREE
Individual (18 or over)	52	53
Publisher / vendor / service provider: sole trader	52	53
Publisher / vendor / service provider: 2–20 staff	107	108
Publisher / vendor / service provider: 21–100 staff	173	175
Publisher / vendor / service provider: >100 staff	236	238

This was proposed by Anna Grigson, Royal Holloway, seconded by Colleen Campbell, MPDL and carried unanimously.

7. Reappointment of the Auditors and Authorisation for Directors to fix the Auditors' Remuneration

Charlie Rapple recommended the reappointment of JustAudit (previously known as ReesRussell LLP) of Witney as the Group's auditors for the forthcoming year. This was proposed by Graham Stone, Jisc seconded by Tasha Mellins-Cohen, M-C Consulting, and carried unanimously.

8. Announcement of the Results of the Elections of the Board of Trustees Members to fill the vacancies arising

As a result of the election, the following were elected by the membership:

Rob Johnson, Research Consulting

Tasha Mellins-Cohen, Mellins-Cohen Consulting

Gareth Johnson, EBSCO

Standing down, with the heartfelt thanks of the committee were:

Colleen Campbell, Max Planck Digital Library

Lorraine Estelle, COUNTER

Anna Grigson, Royal Holloway, University of London

Continuing their tenure on the committee were:

Joanna Ball, University of Sussex

Dominic Broadhurst, University of Manchester

Charlie Rapple, Kudos

Katherine Rose, Imperial College

Graham Stone, Jisc

10. 2021 and the future

The Chair thanked Joanna Ball, Vice Chair, Charlie Rapple, Treasurer and all the Board of Trustees and UKSG staff for all of their work and dedication to supporting UKSG through a very difficult period. We are looking forward to seeing everyone in Glasgow in 2022.

11. Q&A

There was a question from the floor concerning the revenues and costs for the 2021 virtual conference. Charlie Rapple noted that while the costs were indeed less than an in-person, so was the revenue. There was a lot of overhead creating the online conference and we are preparing the final figures now.

12. Any Other Business

The Chair expressed thanks to all volunteers and speakers at all events for their work over the last year.

The meeting was declared closed.

A handwritten signature in black ink, appearing to be 'A. B.', with a long horizontal flourish extending to the right.

16/05/21